

Title: Research Coordinator, Indigenous Reporters Program
Contract Length: 12 months part-time, approx. 3 days/24 hours a week
Start Date: Immediately
Location: Toronto, Ontario

About the Organization:

Journalists for Human Rights (JHR) is Canada's leading media development organization. The organization is mandated to empower journalists to cover human rights stories objectively and effectively. When the media puts a spotlight on human rights, people start talking about the issues and demanding change. A strong, independent media is a referee between governments and citizens. When human rights are protected, governments are more accountable and people's lives improve.

Founded in 2002, JHR has worked to strengthen independent media in 28 countries across sub-Saharan Africa, the MENA region and recently, in Canada with Indigenous communities. Currently, programs operate in South Sudan, the Democratic Republic of Congo, Syria, Jordan, South Africa and Canada. For more information, please see www.jhr.ca.

The Position:

The Indigenous Reporters Program (IRP)'s Research Coordinator will be primarily responsible for conducting two landmark studies. The goal is twofold. To have a better understanding of the pathways of opportunity and/or barriers facing Indigenous students interested in studying journalism or media at a post-secondary level in Ontario, and the status of journalism schools across Ontario in developing and implementing curriculum on coverage of Indigenous stories. The project will form an integral part of JHR's existing Indigenous Reporters Program that broadly seeks to increase the quality and quantity of Indigenous stories and voices in the Canadian media. The IRP Research Coordinator will also work the JHR IRP team with general program support on an as needed basis.

As such, the position is based in Toronto at JHR's head office with travel to the field to conduct research.

Specifically, the IRP Research Coordinator will:

- Work collaboratively with JHR's Indigenous Reporters Program team in head office to establish study questions, outline research, timelines, contacts and confirm strategy for the studies;
- Conduct research across Ontario, engaging relevant stakeholders for both studies. This includes: travel to relevant locations (up to three trips, for up to three weeks per trip) and holding focus groups and outreach events in research locations;
- Produce two studies based on the research collected in a timely fashion as per timelines established;
- Work collaboratively to edit submitted drafts in a timely fashion;
- Submit regular progress reports to JHR head office updating on research activities.
- Support the IRP team, as needed with other program related tasks

Competencies/personal attributes:

The ideal candidate will have the following qualifications and competencies:

- Relevant work experience or post-secondary school degree;
- Demonstrated strong research skills. Candidates with previous research experience will be prioritized;
- Superb writing skills;
- Excellent attention to detail;
- Strong organizational skills;
- Ability and willingness to travel;
- Strong communication skills, especially important as this position can be based remotely;
- Self-motivated team player who is able to work independently;

- Strong facilitation skills. Experience conducting workshops or focus groups will be prioritized;
- Experience working with Colleges/Universities in Ontario;
- Experience working with First Nations, Metis or Inuit Communities in Canada, specifically First Nations communities and organizations in Ontario.
- Indigenous (First Nations, Métis, Inuit) candidates are strongly encouraged to apply.

Remuneration:

JHR offers a competitive compensation package.

Additionally, the organization will cover travel up to three trips to relevant locations to conduct research. Transportation (flights, rental car, gas etc.), per diem and accommodation will be provided as per JHR's policies.

How to Apply:

To apply please send a cover letter and resume to Hannah Clifford, Senior Programs Manager at hannah@jhr.ca by **Sunday, September 24, 2017 at 11:59 PM EST**. Kindly include "IRP Research Coordinator" and your name in the subject line.

We thank all applicants for their expressed interest in this opportunity; however, only those selected for an interview will be contacted. Applicants are encouraged to submit applications prior to the deadline as interviews will be conducted on a rolling basis.

No phone calls please.